

**Prattville Water Association**  
**Annual Meeting- July 6, 2025**  
**Meeting MINUTES**

1. **Call to Order: 10:00 am**
2. **Roll Call**
  - a. Roll Call of Proxies and Members present.  
**10 Present / 8 Proxy / 17 Absent – >25% Achieved**
3. **Consent Agenda:**
  - a. Approval of July 7,2024 and September 9 ,2024 MINUTES  
**Motion to approve: Ken Wilson, 2<sup>nd</sup> :Shirley Friedrichs**
4. **Testing: (Informational)**
  - a. Summary of Water report results:
    - i. In November 2024 we were notified of a positive indicator for Coliform. Further testing indicated the source was from the tank and quantitative analysis results were small on the scale. Upon inspection of the tank, the lid on top was loose and there was no gasket. In coordination with the County, the tank was flushed, treated with chlorine and a gasket was installed. Additional testing resulted in a negative presence of Coliform.
    - ii. Further quarterly testing (February / May) have been negating for contaminants.
5. **Operational Reporting: (Informational)**
  - a. 06/30/2025 - end of the fiscal year
  - b. 07/01/2025 - earliest day to file IRS Form 990-N (Postcard) - file electronically - usually filed in July after annual meeting. Actual last day to file is 11/15/25 – 15<sup>th</sup> day after the 5<sup>th</sup> month, after close of fiscal year.
  - c. 08/01/2025 – Insurance Renewal
  - d. 12/3/2025 - CD matures (Edward/Jones) - \$25,000 deposited 6/4/25
  - e. 12/10/2025 - Property tax due
  - f. 02/12/2026 - \$27,000 CD matures with Plumas Bank
  - g. 03/01/2026 - Non-community Water System Declaration Report
  - h. 09/01/2029 - Environmental Health - Permit to Operate - last done 9/1/2024
  - i. Quarterly - Water Testing - done every 3 mos.
6. **Maintenance: (informational)**
  - a. Informational:
    - i. In 2024/25 water leaks were repaired at two residence water mains.
    - ii. Removal of the 'Old' Water Tank -COMPLETE
  - b. 2025/26 Maintenance Item:
    - i. Removal of the Cedar Tree at the wellhouse, to be approved with the 25/26 Budget approval.

**7. Finance:**

**a. Informational:**

- i. Review 24/25 Financial results (estimate)
  - ii. Checking Balance: \$8308.14 (as of 06/02/2025)
  - iii. C/D #XXX-7951-closed April 21, 2024. Balance transferred to Checking
  - iv. New C/D with Edward Jones Investments
    1. Funds from C/D XXX-7951 (\$11,608.87) and additional Cash was transferred to Edward Jones Investments totaling \$25,000 in May 2025.
    2. Balance: \$25,000
    3. Renewal Date:12/3/2025
    4. Rate 4.3%
  - v. C/D XXX-7642 (11 month)
    1. Balance: \$27,771.74
    2. Renewal date: Feb 12, 2026
    3. Rate: 3.15%
- b. Review of the Proposed 2024/25 Actual Estimate vs. Approved Budget
- c. Review of the Proposed 2025/26 Budget.

**Motion to Approve: Richard Nelepovitz, 2<sup>nd</sup> Pauline Ouellette, In Favor: Unanimous**

**8. New items:**

- a. Open to Member input:
- b. Troy brought a proposal to establish a web site for Prattville Water Association to house historical information and give Association Members ready access to information. This will cost approximately \$10/month the offset will be substantially offset by copying and mailing fees of the Annual Proxy and agenda. (Proxy's will continue to be mailed but not including the meeting minutes and agenda.)

**Motion to Approve: Troy Ward, 2<sup>nd</sup> Richard Nelepovitz, In Favor: Unanimous**

**9. Board members:**

**a. Current 2024/25 Board Members:**

President:	Troy Ward
Secretary and Treasurer:	Carolyn Ernser
Board Member:	Ken Wilson
Board Member:	Sherley Fredricks
Board Member:	Richard Nelepovitz

**b. Proposed Election of 2025/26 Board Members:**

President:	Troy Ward
Secretary and Treasurer:	Carolyn Ernser
Board Member:	Ken Wilson

Board Member:

Sherley Fredricks

Board Member:

Richard Nelepovitz

**Motion to Approve: Francis Ouellette, 2<sup>nd</sup> Daryl Vanella, In Favor:  
Unanimous**

**10. Meeting Adjourn: 10:21 am**